

**Association of Corporate Counsel  
Mountain West Chapter  
Board of Directors Meeting Minutes  
Thursday, August 18, 2022 at 3:00 PM MT**

**Directors in Attendance by Teleconference:** Directors present marked. Directors absent not marked.

<input checked="" type="checkbox"/> Michelle Allred	<input checked="" type="checkbox"/> Will Fletcher	<input checked="" type="checkbox"/> Ramona Neal
<input checked="" type="checkbox"/> Abby Barraclough	<input checked="" type="checkbox"/> Kevin Freeman	<input type="checkbox"/> Allison Pitt
<input type="checkbox"/> David Blackner	<input checked="" type="checkbox"/> Michelle Gustavson	<input type="checkbox"/> Matthew Purcell
<input type="checkbox"/> Ginny Coles	<input type="checkbox"/> Julia Hilton	<input type="checkbox"/> Gordon Walker
<input checked="" type="checkbox"/> Michael Dingel	<input checked="" type="checkbox"/> Matthew Harmer	<input checked="" type="checkbox"/> Stephanie Wilkins
<input checked="" type="checkbox"/> Angela Edwards	<input type="checkbox"/> Travis Larson	

**Excused from Attendance:** Julia Hilton, Alison Pitt and Ginny Coles

**Executive Director in Attendance:** Laurie Larsen

**Call to Order and Welcome:** Meeting held via Zoom commencing at 3:00 pm.

**Approval of Board Meeting Minutes:** The Board approved the draft of the Board meeting minutes for the June Board meeting.

**Financial Review:** Ramona Neal provided a review of the Chapter financials. The Chapter is in a good cash position. A financial audit is pending to be done in September, expected September 8th. Discussed audit requirements and intervals per the bylaws and as required by ACC National.

**Past Events:** Discussed past events

Title/Event	Date	Attendance	Notes
UT Best Practices	June 23	20	
Leveraging LinkedIn to Advance Your Career	July 27	?	Positive feedback. Invited ACC NV to join.
Burnout Recognition and Prevention Strategies	August 18	18	
Idaho Social Activity	August 3	4	Good conversation but small. Michelle G. and Will participated.
Utah Social Activity	August 11	3	1 member attended. Michelle A and Jeremy participated.

**Upcoming Events:** Discussed the following upcoming events

Title	Date	Cost	Sponsor	ACC Panelist(s)	Location
Nutrition Law Symposium	September 9	\$12,000	Amin Talati, Covington, Dorsey Whitney, UNPA,		Utah

			Holland & Hart, DTO Law, Greenberg Traurig		
Pro Bono CLE	September 13				Idaho
Board Retreat	September 16-17	\$6,000	Board Retreat	Michelle G. and David B.	Utah
Webinar TBD	October 12	\$1,500	Little	Needed	
Webinar TBD	November 2	\$1,500	Maschoff	Needed	
Idaho In-House Counsel Forum	December 2	\$2,000 per sponsor	Holland & Hart, Hawley Troxell, Parsons Behle (?)	Melissa	
Greenberg Traurig Event?	December 6-8				

**Board Retreat:** Michell discussed the agenda for the Board retreat. Discussed the Chapter “purpose”, “mission”, and “vision” from circa 2013, and held breakout discussions. Breakout discussions reported back a number of ideas noted for further discussion during the retreat.

**Survey:** Discussed survey results. Take aways is that the most valuable efforts for the Chapter are CLEs, followed by networking and resources. Pro bono opportunity responses were 50/50.

**Retreat:** Discussed the retreat in September and held breakout group discussions.

**Adjournment:** 3:55 PM

Respectfully Submitted,

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Angela Edwards,  
Secretary