



Association of Corporate Counsel - Mountain West Chapter Board of Directors Membership: Expectations & Service Guidelines

I. Membership

- a. Nomination by Board and election by Chapter membership
- b. 2-year term
- c. Must be active member of State Bar and in good standing with Bar
- d. Must be active member of ACC
- e. No remuneration for board service

II. Service Expectations

a. Participation in Bi-Monthly Board Meetings— The Board member must commit to participate in at least 4 of the 6 regularly scheduled meetings during each year of service. Bi-monthly meetings are virtual and take place on the 3rd Thursday of every other month (beginning in February) at 3:00 p.m. MT and generally last for one hour.

b. Attendance at Annual Board Meeting – The Board member must commit to participate in-person in the annual Board meeting, which is generally held sometime in August, September, October or November of each year. The President may grant an exception for a Board member to participate in the annual Board meeting virtually. The annual Board meeting generally lasts a half day but may take up to 8 hours depending on the agenda. The Board members are strongly encouraged to attend the Board dinner and other events related to the annual planning meeting. Certain travel expenses may be covered for Board members.

c. Participation on Board Committees— The Board member must serve on at least one Board Committee and participate in the bi-monthly meetings for such Committee (held during the off months of the Board meetings). Committee membership may require planning and attending CLE or other programming events, planning and attending membership and community service events, drafting communications, or other activities, as applicable, as determined by the Committee Chair.

d. Attendance at Chapter CLE and Other Events – The Board member must commit to attend at least two CLE or other programming events and at least one membership or community service event during each year of service.