



Memo

To: Small Law Department Leadership
From: Ariel Moyer, Director of Practice Networks
Date: December 19, 2026
Re: 2026 Annual Meeting Call for Programs

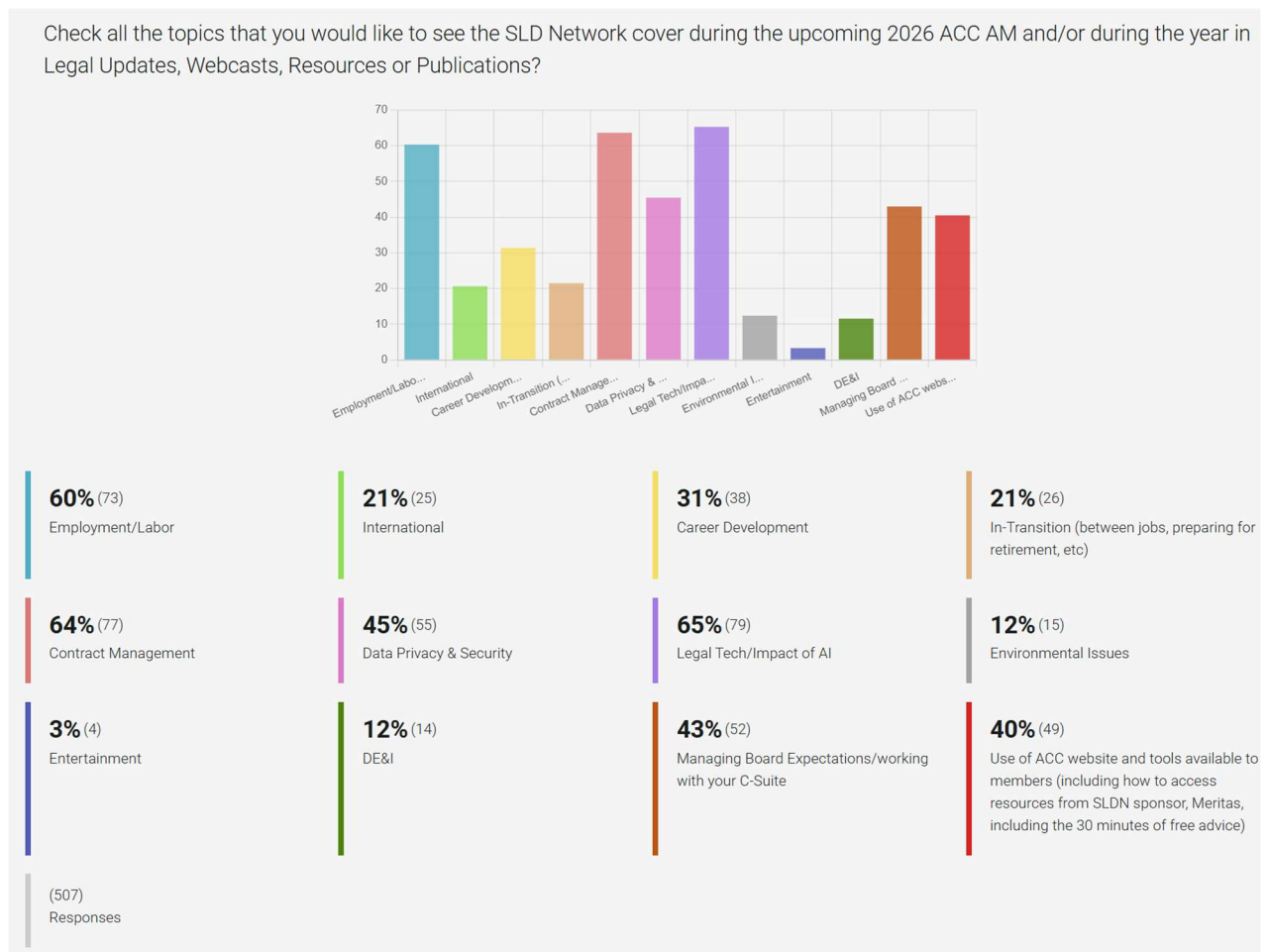
In anticipation of the 2026 Annual Meeting Call for Programs opening, below you will find data to aid the Small Law Department Network in developing its program submissions. All data provided is representative of activity from 2023 through 2025.

2023-2025 ANNUAL MEETING SMALL LAW DEPARTMENT NETWORK SESSION ATTENDANCE AND PROGRAM STATUS

Session	Attendees
2025	
Lifestyles of the Small but Mighty: Navigating Career Transitions and Maintaining Wellness as In-House Counsel	79
Risky Business: Understanding and Addressing Risk Appetite	477
I Want to Be in the Room Where it Happens	340
If You Fail to Plan, You Plan to Fail	Declined
2024	
Avoid Getting the Blues: Use Your Leased Real Estate Portfolio to Minimize Risk & Create Efficiencies	98
How to Become the CFO's Favorite: Transform Legal Into a Profit Center & Save Costs	239
Skills You Need to Make Yourself a Rock Star – Apply the MPRC for Career Advancement	Declined
Strategic Preparation for Reporting Claims to Your Insurance Carrier	Declined
2023	
Building an In-house Legal Department from Scratch: Identifying Priorities, Red Flags, & Managing Business Relationships	216
How to Select Software Technology for Your Department	72
How to Spot Ethics Issues in a Netflix Series	269
What Every Small Law Department Should Know: Jeopardy Style!	263
Addressing Challenges in your Small Law Department	Declined

Best Practices for Managing Workflow to Prevent Burnout	Declined
Comma, All Grammar Nerds	Declined
Creation of a Business Plan to Meet Corporate Goals and Demonstrate the Value of the Law Department	Declined
How to Create a Legal Budget While Working with Your Financial Business Partners	Declined
How to find your community	Declined
Succession Planning for your Department and Yourself	Declined

SMALL LAW DEPARTMENT NETWORK SURVEY SUGGESTED TOPICS



- Successful Navigation of Federal V. State (Often Conflicting) Laws Such as Privacy and Lending.
- Managing Media and Public Relations
- Compliance
- Maritime!!!! I'm Interested in Starting a Maritime Subcommittee
- Compliance
- Substantive Law Issues, Esp. Related to Contracts and Other Business Issues (NOT Contract Management)

- Business Acumen And Being A Business Partner, Not Just A Lawyer Providing Legal Advice. Lawyers In Small Law Departments Wear Many Hats, Including Non-Legal Ones Like "Business Partners."
- The California Lawyers Association Has A Health And Wellness Subgroup, Which Provides Programming To Promote Health And Well-Being Of Attorneys. Is This Something ACC Would Be Open To?
- Managing A Small Legal Department In A Large Organization / Managing A Small Legal Department As The Only Attorney.
- Record Management Best Practices
- Conflict Of Laws (Particularly U.S./U.K./E.U.), Working With Foreign Legal Departments Within Organization
- Ways To Manage Legal Task Data Without A Dedicated Legal Ticketing System; How To Determine When Growing The Legal Department Is Necessary (And How To Make That Case To The C-Suite)

2023-2025 SMALL LAW DEPARTMENT NETWORK ONLINE EVENT ATTENDANCE NUMBERS

APAC Call (APAC) – One-hour live presentations on the latest legal trends affecting organizations in the Asia-Pacific region and multinational companies. Available live or on-demand through the ACC Education Archive. CLE/CPD credit available for a fee.

EMEA Call (EMEA) – Thirty-minute-one hour live presentations on the latest legal trends affecting organizations in Europe, Africa, and/or the Middle East and multinational companies. Available live or on-demand through the ACC Education Archive. No CLE/CPD credit available.

Legal Update (LU) – Short (20 to 45-minute) presentations on the latest legal trends made on the monthly Network Teleconference calls. Available live or on-demand through the ACC Education Archive. No CLE/CPD credit available.

Roundtable Discussion (R) – Thirty-minute-one hour live presentations on the latest legal trends featuring an interactive discussion between two or more industry or topic area experts. Available live or on-demand through the ACC Education Archive. No CLE/CPD credit available.

Webcast (W) – One-hour live presentations on the latest legal trends. Available live or on-demand through the ACC Education Archive. CLE/CPD credit available for a fee.

Program Type	Title	Date	Registrants	Web Participants
FY23				
LU	<i>Co-sponsored with Corporate & Securities Law New to In-house Small Law Department</i>	10/6/2022	N/A	55

	<i>Law Department Management</i> Hit the Jackpot Attending the ACC Annual Meeting			
LU	Casino Games – How to Play Them and Look Like You Know What You’re Doing	10/19/2022	N/A	23
LU	The ABC’s of ESG – Assessment, Basics and Construction of ESG Programs	11/30/2022	N/A	73
LU	Limited Remedies and Exclusions of Consequential Damages	12/15/2022	N/A	146
LU	Navigating Crossborder M&A	1/12/2023	116	72
LU	Working in & Navigating the Uncertainty of the 2023 Job Market	1/26/2023	140	83
LU	Practical Considerations in Today’s Remote & Hybrid World	2/9/2023	142	96
LU	<i>Co-sponsored with ILAN Small Law Department</i> Working abroad, cross cultural-acclimation and how do you adjust?	2/16/2023	42	18
LU	The Challenges & Opportunities Presented by Bankruptcy: What In-House Counsel Need to Know	3/20/2023	156	97
LU	Neither a Depositor, nor a Borrower Be: Practical Suggestions for Companies with Bank Accounts, Lines of Credit or Bank Loans	4/13/2023	154	51
LU + NW	<i>Co-Sponsored w/ EN, SLD</i> Career Development Series: Finding Your Voice	5/3/2023	132	66
LU + NW	Do We Need to Keep This? An Overview of Document Retention Requirements	5/11/2023	334	213
LU	<i>Co-sponsored w/ the IT, Privacy, & eCommerce Small Law Department Compliance & Ethics Financial Services</i> Data Privacy and Cybersecurity Subcommittee: Finding Your Next Opportunity - Creating a Strategy for Success	6/13/2023	149	94
LU	So you Have a Government Contract -- Hidden Traps and Tips for the In-House Generalist	6/22/2023	296	162

LU + NW	<i>Co-Sponsored w/ WITH, SLD</i> From Ladders to Elevators: How In-House Counsels Can Foster Self-Advocacy, Allies, and Mentorship to Break the Glass Ceiling	7/20/2023	95	70
LU	<i>Co-Sponsored w/ SEN, SLD</i> Sweepstakes and Promotions	8/16/2023	170	102
LU	Career Development Series: To Legal & Beyond! Exploring In-House Roles Beyond the Legal Department	9/6/2023	140	63
LU	<i>Co-Sponsored w/ SLD/ITPEC</i> How AI and ChatGPT Can Work For You in Your Small Law Department	9/14/2023	260	135
FY24				
LU	<i>Co-sponsored with Corporate & Securities Law WITH Small Law Department Real Estate</i> Remember the Alamo at the ACC Annual Meeting	10/3/2023	50	43
LU + NW	No Such Thing as a Free Gift: Helping Employers Lawfully Navigate the Gift-Giving Season	11/29/2023	131	93
LU	China, Reshoring, and the Economy	1/11/2024	120	84
LU	<i>Co-sponsored with LIT SLD FSN</i> Hot Topics at the FTC	2/28/2024	115	87
LU	<i>Co-sponsored with Ldmn SLD</i> Insights and Strategies for Protecting and Preserving Attorney-Client Privilege When Giving Legal Advice	3/20/2024	290	191
LU	Gambling at Work: Everybody Out of the (Office) Pool	3/14/2024	120	73
LU	<i>Co-sponsored with Ldmn SLD</i> From Cost Center to Value Creator	4/17/2024	191	102

LU	<i>Co-Sponsored w/ SLD, Litigation</i> Litigation Holds Without a Vendor	4/23/2024	196	122
LU	<i>Co-sponsored w/ WITH, SLD, SEN, CSL, REN</i> Power Up Your Brand: How to Craft and Harness the Power of Personal Branding for In-House Counsel	5/16/2024	193	101
LU	Desk Debates: Navigating Politics in the Workplace	5/20/2024	138	95
LU	Careers Beyond the Legal Department	5/23/2024	151	72
LU	<i>Co-sponsored w/ SLD/REN</i> NNN Leases – 10 Key Clauses for Tenants Counsel	6/13/2024	247	127
LU	<i>Co-sponsored w/ SLD/WITH</i> Lex Machina: The Rise of Artificial Intelligence	6/18/2024	167	82
LU	In Transition or Thinking You May Be Soon: Steps to Take to Land a New Role: Part 1	6/14/2024	143	47
LU	<i>Co-sponsored w/ WITH, SLD, SEN, CSL, REN, ILAN</i> Contracts Masterclass Series: Representations and Warranties (Session 1)	7/17/2024	776	393
LU	In Transition or Thinking You May Be Soon: Steps to Take to Land a New Role: Part 2	6/21/2024	119	50
LU	<i>Co-sponsored w/ SLD/NTIH</i> Financial Covenants	7/25/2024	171	88
LU	Legal Communications Series: The 10 Commandments of Communication	7/18/2024	373	187
LU	<i>Co-sponsored w/ WITH, SLD, SEN, CSL, REN, ILAN</i> Session No. 2: Representations and Warranties (Workshop)	8/14/2024	421	220
LU	Making the Robots Work for You	8/8/2024	179	90
LU	Legal Communications Series: Talking it Out: Effective Communication in the Legal Workplace	8/14/2024	313	142
LU	<i>Co-sponsored w/ WITH, SLD, SEN, CSL, REN, ILAN</i> Contracts Masterclass Session 3: Risk Allocation (Legal Concepts)	9/11/2024	450	193
LU	<i>Co-sponsored w/ IGN, SLD, WITH</i> Put on your Cowboy Boots and Hat, We're Going to Nashville!...	9/12/2024	48	30
LU	Think Faster. Talk Smarter: Speaking in the Moment	9/20/2024	478	216

FY25

LU	<i>Co-sponsored w/ the Small Law Department, Real Estate, Sports, Corporate and Securities, ILAN, WITH</i> Contracts Masterclass: Risk Allocation (Session 4 - Workshop)	10/23/2024	514	167
LU	Don't Be Afraid of CTA	10/31/2024	194	111
LU	<i>Co-sponsored w/ the Small Law Department, Real Estate, Sports, Corporate and Securities, ILAN, WITH</i> Contracts Masterclass: Default and Remedies (Session 5 - Legal Concepts)	11/13/2024	523	164
LU	<i>Co-sponsored w/ the Small Law Department, Real Estate, Sports, Corporate and Securities, ILAN, WITH</i> Contracts Masterclass Session 6: Default and Remedies (Workshop)	12/11/2024	479	116
LU	Prioritizing Wellness to Be At Your Best	12/4/2024	78	28
LU	Psst. . .It's a Secret! How a Small Law Department Can Protect Confidential Information	1/16/2025	180	100
LU	<i>Co-sponsored w/ FSN, LDM, SLD</i> Embracing Generative AI for Legal Departments: from Surviving to THRIVING	2/19/2025	363	205
LU	A Practical Guide to Efficiency in eDiscovery	2/20/2025	73	41
LU	<i>Co-sponsored w/ LDMN, SLD</i> AI Governance for Legal Departments: Model Validation and Continuous Monitoring	3/27/2025	188	85
LU	<i>Co-sponsored w/ WTIH, SLD, ILAN</i> Careers Beyond the Legal Department 2.0	3/20/2025	238	122
LU	Storytelling Series: The Power of Storytelling & Brand Advantage	4/17/2025	169	91
LU	Tariffs-What To Know and Do Now	4/10/2025	362	240
LU	<i>Co-sponsored w/ SLD, ELLN</i> Hot Topics in I-9 Audits, Worksite Enforcement and Immigration Compliance	5/8/2025	168	93
LU	<i>Co-sponsored w/ IGN,LIT, WITH, SLD</i> AI Governance 102: AI Governance Unlocked: Building a Winning Playbook for Risk Management and Growth	5/20/2025	271	120
LU	Effective Storytelling for Presentations: Tips for Delivering Engaging and Persuasive Presentations	5/22/2025	242	142

	<i>Co-sponsored w/ IGN,LIT, WITH, SLD</i>			
LU	AI Governance 103: From Code to Copyright: How to Effectively Protect Your IP with AI Governance	6/12/2025	226	106
LU	Silent Strikes and Loud Quits: Navigating the New World of Work	7/10/2025	117	65
LU	Storytelling Series: The Role of Storytelling in Leadership: How to use stories to inspire and motivate teams	7/24/2025	214	99
	<i>Co-sponsored w/ ITPEC, SLD</i>			
LU	The Evolving Landscape of Cybersecurity: Best Practices and Insights	8/14/2025	209	94
LU	The Stress of Being In-Transition and How to Cope In A Healthy Way	8/18/2025	91	50
	<i>Co-sponsored w/ CEN, SLD</i>			
LU+NW	CCO Roundtable	9/17/2025	324	158
	<i>Co-sponsored w/ IGN, SLD</i>			
LU + NW	Your Liberty Bell Call to Annual Meeting Readiness	9/11/2025	1167	131
LU	Storytelling Series: Harnessing the Power of Storytelling to Grow Your Career and Live Your Best Life	9/18/2025	198	91
FY26				
	<i>Co-sponsored w/ LDM, SLD</i>			
LU	Everything You Always Wanted To Know About Executive Recruiters (But were afraid to ask)	11/19/2025	210	127
LU	Agency and Action: Navigating Ageism in Hiring with a Modern Mindset	11/10/2025	113	79
WEBCASTS				
W	Data Breach Response – Practical Management of a Diverse and Growing Legal Risk	9/27/2017	N/A	93
W	Tips on Handling Direct Reports	9/28/2017	N/A	75
VR	Virtual Roundtable: Standard Operating Procedures for the Small In-house Legal Department	10/3/2017	5	56
W	EU General Data Protection Regulation – How to Know If It Applies, Key Elements, and Strategies to Implemen	11/16/2017	N/A	72
W	Dealing With International Contracts: The Cost Saving Edition	3/7/2018	N/A	54
W	Ethics and Privilege Issues Relating to Company Email, Metadata, and Social Media	5/16/2018	N/A	53
W	Getting a Seat the Table	9/18/2018	N/A	41

W	Doing Business With Cannabis, Hemp and CBD Related Companies	8/14/2019	N/A	27
W	Small Law Department	1/21/2020	N/A	38
W	Commerce in the Internet Age: How Can One Company Website Present So Many Legal Issues?	9/18/2019	N/A	83
W	How COVID-19 Will Trigger Global Supply Chain Realignment	4/22/2020	N/A	72
W	What to do About Workplace Harassment and the Behaviors That Cause It	5/12/2020	N/A	35
W	Crystal Clear Drafting: Less Legalese, More Meaning	8/12/2020	N/A	201
W	Settling Disputes Through Early Mediation: A Framework for Success		N/A	24
W	How to Get the Most out of Alternative Dispute Resolution: Optimizing Mediations and Arbitrations to Get a Reasonable and Cost-Effective Result	12/15/2021	N/A	26
LU	Russian Sanctions and Cyberthreats	5/12/2022	N/A	38
VR	<i>Co-sponsored by the Women in the House Network</i> Contract Lifecycle Management Systems: Lessons Learned	3/11/2022	N/A	120
VR	<i>Co-sponsored w/ the Women in the House Network</i> Remote Workforce and Multistate Labor Law Compliance	4/8/2022	N/A	207
W	The “New” Antitrust Paradigm: Predilections, Pitfalls and Predictions	2/1/2023	385	253
W	Managing Wellness for Your Legal Department	12/12/2023	149	51
W	Evolving Legal Risks in Data Privacy – a Global Overview	8/15/2024	448	261
W	<i>Co-sponsored w/ ILAN, SLD</i> Ethical Issues in Managing US eDiscovery of International Data – Reducing the risk and cost of cross-border eDiscovery Matters	11/18/2025	130	79

2023-2025 POPULAR SMALL LAW DEPARTMENT NETWORK RESOURCES

2023	
Quick Overview: Delegation of Authority (with Sample Form)	25828

Quick Overview: Meta Faces Record GDPR Fine	654
Sample Delegation of Authority Document	15662
Ten Ways Your Limitation of Liability Provision Is Actually Ineffectual	21158
Ten Steps to Avoid Creating the Internal Document from Hell (United States)	860
2024	
In-Transition Checklist: Steps to Take After Termination	843
The 10 Factors for Succeeding with Advanced Legal Technologies	880
Triple Net Leases: 10 Opportunities for Commercial Tenants to Negotiate More Favorable Terms (US)	546
Key Questions for Businesses Embarking on Their Generative AI Journey	434
H-1B Public Access Files: Are You in Compliance	280
2025	
Overcoming Obstacles to Securing Patents for AI-Related Inventions	50
Top Legal Mistakes to Avoid When Seeking Funding: The Role of Legal Due Diligence	84
Global Brand Protection: Fighting Infringement and Counterfeits	99
Nearshoring in Mexico: Some Basics for Chinese Companies	38
Employers Beware: Employees' Personal Social Media Can Lead to Employer Liability	223
Elevating In-house and Outside Counsel Partnerships for Better Collaboration	266
Questions to Ask Your Interviewer	454
A Primer on What Not to Do When You Find Yourself Out of Work	3079
Generative AI Risks: Legal and Compliance Insights - Part 1	109
Generative AI Risks: Legal and Compliance Insights - Part 2	361
Retirement Checklist for In-house Counsel	372
Dealing with the Stress of Retirement	340
Ten Tips to Ensuring a Smooth Document Discovery Project	95
Job Search Tracker Template	249

2023-2025 POPULAR SMALL LAW DEPARTMENT NETWORK COMMUNITY DISCUSSION TOPICS

4/3/2025	Fractional Gc Search
9/20/2024	Contract Management Programs
5/24/2024	Saas Agreement Negotiation
11/18/2024	Policy On Policies
8/12/2024	Seeking Advice/Feedback On Others' In-House Experience
1/14/2025	Contract Lifecycle Management Recs
3/3/2025	Contract Amendments
5/21/2024	Part-Time Attorney
2/3/2025	Post Anonymously - Small Legal Department Malpractice Coverage

7/30/2024	Contract Management Software Cost
11/26/2024	Government Contracts Attorney
10/9/2025	Recently Laid Off, Entering Job Market
10/9/2024	Counsel For Construction Dispute--Tennessee
4/25/2025	Dei Efforts
7/30/2025	Trap And Trace Cipa Letter From Tauler Smith
9/5/2024	Lexisnexis
1/29/2025	Nonprofit Using Our Trademarked Phrase - Call Or Cease And Desist Letter?
6/23/2025	Whistleblower Hotline Service Providers
6/30/2025	Separate Work Cell Phone?

IMPORTANT DATES

Item	Deadline
Network Submit AM26 Program Ideas	Friday, Feb. 13, 2026
ACC Confirms Program Selections	By Friday, March 20, 2026
Networks Confirm Program Organizers*	Friday, April 3, 2026
Program Organizers Submit Speakers*	Thursday, June 18, 2026 (Tentative)
Course Material Submissions	Friday, Aug. 14, 2026 (Tentative)

**ACC confirms Program Organizer and speaker submissions on a rolling basis.*

***Additional speaker selection rules and guidelines will be provided following program selection.
ACC reserves the right to decline speakers if they do not meet these criteria.*