

Important Information for International Attendees – U.S. Border Entry Guidance

Dear ACC Annual Meeting Attendee,

We look forward to welcoming you to our upcoming Annual Meeting in Philadelphia. As you prepare for your travel to the United States, we want to ensure you are informed about important considerations regarding U.S. Customs and Border Protection (CBP) procedures—particularly those involving electronic devices.

CBP officers have the legal authority to inspect, search, or detain any person or item entering the U.S., including electronic devices such as phones, laptops, and tablets. ***While such searches are still relatively rare, they are becoming more common and may occur without suspicion of wrongdoing.***

Important CBP Search Information:

- Basic searches: Manual inspection of your device.
- Advanced searches: Use of external tools to access, copy, or analyze device contents. These require “reasonable suspicion” and supervisory approval.
- If your device is detained, you will receive a receipt and instructions for its return.
- U.S. citizens cannot be denied entry for refusing to unlock a device, but the device may be seized.
- Lawful permanent residents and foreign nationals may face delays or denial of entry if they refuse to comply with device inspections.
- CBP may request passwords or access codes, which are deleted after use and not used to access cloud data.

Best Practices for Traveling to the U.S. and Protecting Your Information:

- Review your organization’s travel and data security policies before departure.
- Verify visa or ESTA requirements before you go (<https://travel.state.gov/content/travel/en/us-visas.html> and <https://esta.cbp.dhs.gov/>) and have all your documents in order.
- Your passport should be valid for at least six (6) months beyond your intended stay.
- Travel with a “clean” or loaner device when possible.
- Avoid storing sensitive data locally; use secure cloud access or virtual machines.
- Remove biometric access (e.g., Face ID, Touch ID) before travel.
- Clearly label confidential or privileged files.
- Back up important data before departure.

Legal Support Available:

If you encounter any issues at the U.S. border, ACC has arranged for legal support through our retained outside counsel, Fragomen. You may contact Fragomen’s 24/7 Emergency Travel hotline (scan QR code on following page to obtain the number). This hotline number will only be available in October 2025 and solely for attendees to the 2025 ACC Annual Meeting in Philadelphia who are experiencing a travel emergency. **You will need your Annual Meeting Registration Number.** For more information about this service, please see the guide below.

Safe travels, and we look forward to seeing you in Philadelphia.

Brussels
Melbourne
Washington, DC
acc.com

24/7 TRAVEL ENTRY EMERGENCY HOTLINE

The Association of Corporate Counsel has subscribed to **Fragomen's 24/7 Travel Entry Emergency Hotline** for attendees of its annual meeting in October 2025. Please refer to this quick-reference guide if you experience an urgent travel entry or U.S. Customs and Border Protection (CBP) issue in the U.S.

How to Contact the Hotline

Scan the QR code to add this number to your contacts list.

Please do not share this number with anyone who is not an ACC Annual Meeting Attendee. Should non-subscribers overwhelm the hotline response team, it could impact the availability of the service for you when you most need it.



When Should You Contact the Hotline?

Contact the hotline (or ask a trusted friend or family member traveling with you to do so) if you:

- Have been denied boarding by airlines
- Are in secondary inspection at a U.S. port of entry
- Are facing potential denial of entry, expedited removal or deferred inspection
- Are having an unexpected interaction with CBP at a U.S. airport or land border crossing, on a U.S. highway or aboard a train in the U.S.

The hotline is intended for travel entry or CBP emergencies only. It should not be used to check the status of cases or ask routine travel questions. It should also not be used for non-travel or CBP emergencies, such as detainment by ICE or visa denial at a Consulate. Please note that if you contact the hotline for an issue that is not a travel entry or CBP emergency, you will be charged for that call.

If eligible, we also highly encourage the use of Global Entry or other fast-track options wherever possible.

What to Expect

You will first speak to hotline staff, who will ensure the call is an emergency requiring immediate assistance and gather high-level information from you.

Travel entry and CBP challenges are extremely time-sensitive, so please be prepared to provide:

- Your company name
- **Your Annual Meeting Registration ID number**
- Your email address
- Your current airport or port of entry
- A callback phone number/WhatsApp, in case your call is unexpectedly disconnected

- A quick description of the issue you are experiencing

Your call will then be transferred to an on-call Fragomen attorney, who will provide real-time guidance and assistance, to the extent possible.

Important Notes

- Think of hotline staff and attorneys as first-on-scene paramedics—their goal is to stabilize the situation and address critical, time-sensitive concerns. Follow-up with Fragomen or other subject-matter experts may be necessary after the immediate need has been addressed.
- While we will provide the best possible support at any hour of the day, we may not be able to resolve all travel entry or CBP challenges immediately, and some matters may need to wait until normal business hours to be resolved.
- We cannot guarantee that CBP will admit you or that airlines will allow you to board, and we cannot guarantee that CBP will allow you to call our hotline. There is no legal right to a call, but it is CBP best practice to allow individuals to make a phone call.
- You should be prepared to give the on-call Fragomen attorney authorization to assist you if you are asked by CBP.
- Since the Association of Corporate Counsel is our client, we may be obligated to disclose any information we learn from or about you to ACC. Please do not share any information with us that you would not want ACC to know. If it would be necessary to share such information with us in order to resolve your issue, please do not share the information and notify us immediately so that the call can be terminated and you can seek separate representation.