**Association of Corporate Counsel**

**Mountain West Chapter**

**Board of Directors Meeting Minutes**

**Thursday, October 20, 2022 3:00PM MST**

**Directors in Attendance**: Directors present marked. Directors absent not marked.

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| --- | --- | --- | --- | --- | --- |
|  | Michelle Allred |  | Will Fletcher |  | Ramona Neal |
|  | Abby Barraclough |  | Kevin Freeman |  | Allison Pitt |
|  | David Blackner |  | Michelle Gustavson |  | Matthew Purcell |
|  | Ginny Coles |  | Julia Hilton |  | Gordon Walker |
|  | Michael Dingel |  | Matthew Harmer |  | Stephanie Wilkins |
|  | Angela Edwards |  | Travis Larson |  |  |

**Excused from Attendance:** David Blackner, Ramona Neal, Alison Pitt

**Executive Director in Attendance**: Laurie Larson

**Call to Order and Welcome**: Commenced the board meeting at 3:00pm.

**Approval of Board Meeting Minutes:** Minutes of the Board Retreat deferred to December.

**2022 Events**: Description and feedback for all 2022 Events was sent to the Board and not on the agenda for discussion at the meeting. No questions raised.

**Board Retreat:** Recapped the Board retreat and discussed the agenda and format, what went well and what to consider changing. Consider having discussion topics earlier in the day and moving the Sponsor CLE to a different time. Consensus that the Sponsor CLE is something we need to continue. Discussed having the retreat for 2023 in Boise area.

**2023 Committee Assignments**: Discussed committee assignments for 2023 and members seeking involvement. Refer to slides for names.

**Purpose, Mission, Values:** Will Fletcher presented on the purpose, mission, and vision for the Chapter, and next steps.

**Nominations Committee:** Travis Larson reported that Jeff Holdsworth (UT) and Amber Leavitt (UT) accepted positions on the Board. Liz Swisher (ID) declined for this year. Current Board membership is 17 and 3 members will be stepping off in 2023. Board determined to have the nominations committee to offer Board membership to Jeremy Hansen (UT) and Melissa Starry (ID) who are currently active in the Membership and Programs committees, respectively.

**Membership Committee:** Michelle Allred presented. Discussed new member meetings, and member appreciation events which could include families. Discussed community service-oriented events and activities as a possible draw for members.

**Programs Committee:** Abby Barraclough deferred report to next meeting. Discussed that 2023 will look similar to 2022 but with additional roundtable style CLEs and topics which will be added to the Sponsor Package.

**Communications Committee:** Angela Edwards to reach out to work with Alison for 2023 goals.

**Goals Progress:** Laurie and Dave Blackner accomplished moving important Chapter documents to the Chapter website. To post on chapter website by October 31, 2022 include Chapter By-laws, Mission/Vision/Purpose, Nomination Form, Board Commitment, and Minutes from Board Meetings. Discussed the first Sponsor Appreciation event is scheduled for Idaho. Discussed scheduling a similar Sponsor Appreciation event in UT.

**ACC Corporate:** Dave Blackner attending the ACC Annual Meeting this month and discussed attendance of Board members for 2023. Will Fletcher discussed the ACC app being created.

**Adjournment**: 4:00 PM

Respectfully Submitted,

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Angela Edwards,

Secretary