



Memo

To: Small Law Department Leadership
From: Ariel Moyer, Director of Practice Networks
Date: December 7, 2022
Re: 2023 Annual Meeting Call for Programs

In anticipation of the 2023 Annual Meeting Call for Programs opening in December 2022, below you will find data to aid the Small Law Department Network in developing its program submissions. All data provided is representative of activity from October 1, 2020 through September 30, 2022.

2020-2022 ANNUAL MEETING SMALL LAW DEPARTMENT NETWORK SESSION ATTENDANCE AND PROGRAM STATUS

Session	Attendees
2022	
How the Legal Department can be an Effective Executive Business Partner	413
Global Supply Chain Issues: Lessons Learned and Adaptations for the Future	155
Complying with US Export Controls in an Unpredictable Global Marketplace	91
What Have We Learned? Resiliency, Wellness, and the Pandemic (and other disruptors)	Declined
Anatomy of a Data Privacy or Security Incident: Effectively Managing and Mitigating Risk	Declined
2021	
OSHA Is Knocking...Are You Ready?	169
Headwinds & Tailwinds: Latest Developments Impacting the Use & Enforcement of Post-Employment Restrictive Covenants	73
How to Get the Most out of Alternative Dispute Resolution: Optimizing Mediations and Arbitrations to get a Reasonable and Cost Effective Result	Declined
How the Regulatory Assault on Big Tech Can Affect Your Business	Declined
2020	

Compliance for Organizations with Small Law Departments (Part I): Compliance for Small, US-Based Companies	303
Compliance for Organizations with Small Law Departments (Part II) Multijurisdictional Considerations for Compliance Programs for US-based Companies	264
Governance and Corporate Compliance: Evolving Ethics & Compliance Program Reporting for Boards	369
A Lawyer's Role in Cyberattacks	291
The Interplay between Indemnity, Insurance and Limitations of Liability in Contract Negotiations	583
Flying Without a Net: Transitioning to the Business Side of the House	Declined
Project Management Skills	Declined
Intellectual Property Strategy	Declined
The Law of the Dog; and other workplace accommodations	Declined

SMALL LAW DEPARTMENT NETWORK SURVEY SUGGESTED TOPICS

- Securities Exchange Commission Public Filings (assistance on Proxy, 10k, 10Q, 8K).
- Basic Accounting/How to read a financial statement
- Government Contracts Compliance (FAR, DFAR, Compliance, negotiations, supplier/vendor management).
- Trade Compliance (ITAR)
- Ethics for in-house lawyers.
- How to do more with less.
- How to be a SLD for a Global company.
- Basic responsibilities for small legal departments
- Battery Energy Storage legal advice - how to structure an agreement, is it transmission or distribution, what tax credits apply.
- Best practices for managing/re-directing non-legal requests as a law department of one.
- Building a Legal Department From Scratch: What to Prioritize
- Cfius
- Contract lifecycle management systems and also data and record retention policies
- contracts - how to build a process whereby the business folks review contracts and sign off on the business terms prior to sending the agreement to the legal team to review.
- Critical Support a Small Legal Dept can provide for the company during an economic downturn: for ex. guidance regarding layoffs or restructuring, re-evaluation of the company's risk tolerance, guidance on exiting vendor partner relationships to reduce overhead expenses, reducing outside counsel fees
- Contract Negotiations
- How to use data to showcase value as an in-house legal

- How legal can help in creating a more inclusive environment / help with DEI efforts within their organizations?
- Legal operations tips and tricks
- ESG
- Technology solutions for department efficiency
- How to grow when you're at the top and in an SLD.
- Recruiting, motivating and maintaining talent in an overworked/understaffed/COVID weary work environment
- Best practices for leveraging technology in the SLD

2020-2022 SMALL LAW DEPARTMENT NETWORK ONLINE EVENT ATTENDANCE NUMBERS

APAC Call (APAC) – One-hour live presentations on the latest legal trends affecting organizations in the Asia-Pacific region and multinational companies. Available live or on-demand through the ACC Education Archive. CLE/CPD credit available for a fee.

EMEA Call (EMEA) – Thirty-minute-one hour live presentations on the latest legal trends affecting organizations in Europe, Africa, and/or the Middle East and multinational companies. Available live or on-demand through the ACC Education Archive. No CLE/CPD credit available.

Legal Update (LU) – Short (20 to 45-minute) presentations on the latest legal trends made on the monthly Network Teleconference calls. Available live or on-demand through the ACC Education Archive. No CLE/CPD credit available.

Roundtable Discussion (R) – Thirty-minute-one hour live presentations on the latest legal trends featuring an interactive discussion between two or more industry or topic area experts. Available live or on-demand through the ACC Education Archive. No CLE/CPD credit available.

Webcast (W) – One-hour live presentations on the latest legal trends. Available live or on-demand through the ACC Education Archive. CLE/CPD credit available for a fee.

Date	Event Title	Event Type	Attendees
FY22			
11/17/21	Mental Health & Relief	NW	23
12/9/21	Navigating Cancel Culture in the Corporate World	LU	39
12/14/21	Career Development: Interview Tips & Tricks	LU	45

12/15/21	How to Get the Most out of Alternative Dispute Resolution: Optimizing Mediations and Arbitrations to Get a Reasonable and Cost-Effective Result	W	26
01/13/22	A Hydrological Tennis Match: Clean Water Act Jurisdiction under the Biden Administration	LU	33
2/10/22	Data Privacy Laws in 2022: What Businesses Need to Know	LU	180
2/17/22	Murder Mystery	NW	39
3/14/22	Basketball Brunch Madness	NW	18
3/10/22	Contract Lifecycle Management (CLM): In-House Counsel Perspectives (in Collaboration with Outside Counsel)	LU	98
3/11/22	Contract Lifecycle Management Systems: Lessons Learned	LU	120
3/22/22	Career Development: 5 Tips On How To Own, Take Control, and Move Your Career To The Next Level	LU	109
3/24/22	Implications of US Sanctions Imposed on Russia Following Ukraine Crisis – What Members and Their Clients Should Know	LU	125
4/8/22	Remote Workforce and Multistate Labor Law Compliance	LU	207
4/14/22	Wine, Dine and Whine	NW	6
4/14/22	Blockchain, Cryptocurrencies, and Real Estate	LU	47
5/12/22	Russian Sanctions and Cyberthreats	LU	38
6/9/2022	Recent Developments in Foreign Corrupt Practices Act Investigations and Enforcement	LU	68
07/14/22	Anatomy of a Cybersecurity Incident: Practical Tips and Legal Considerations	LU	147
07/25/22	Career Development: Executive Coaching - What Is It and Why Do It?	LU	65
08/12/22	Leveraging Your Investment in Microsoft (SharePoint)- Contract & Document Management	LU	249
9/8/22	Impacts of the Great Resignation	LU	71
9/15/22	The 5 Elements of Promotability (and How to Perfect Them)	LU	46
FY21			
9/30/2021	SLD Career Development: Personal Branding for Corporate Counsel: Resume Tips & LinkedIn Strategies to Power Your Career	LU	151

9/9/2021	A Mock Patent Department Meeting: Exploring Creative Approaches to Invention Intake and Global Patent Portfolio Management	LU+NW	25
8/12/2021	Employee Health & Wellness: Emerging Issues and Innovative Solutions <i>(Included Networking)</i>	LU	22
7/8/2021	The Legal Industry in a Post-Pandemic World: Evolution, Efficiencies, and How Clients Benefit <i>(Included Networking)</i>	LU	21
6/30/2021	Changing Channels on Your Remote Work Environment: Finding New In-House Roles In A Pandemic	LU	63
6/10/2021	Virtual Litigation During COVID & Beyond: Lessons Learned & Tips for Success <i>(Included Networking)</i>	LU	22
5/13/2021	The Evolving Privacy Law Landscape Across the U.S <i>(Included Networking)</i>	LU	100
4/8/2021	What Have We Learned? Resiliency, Wellness, and the Pandemic (and other disruptors) <i>(Included Networking)</i>	LU	31
3/11/2021	The Splintering Global Supply Chain – What is Next? <i>(Included Networking)</i>	LU	28
2/11/2021	Intellectual Property and Cybersecurity Issues In a Remote Work Environment <i>(Included Networking)</i>	LU	50
1/14/2021	The COVID Vaccine Dilemma—Can (and should) Employers Require it?	LU	260
12/10/2020	Lawyer Wellbeing – Pandemic Reset	LU	63
11/12/2020	Litigation and Labor & Employment in the Midst of a Pandemic	LU	33

2020-2022 POPULAR SMALL LAW DEPARTMENT NETWORK FORUMS DISCUSSION TOPICS

Date	Subject
FY22	
10/21/2021	Threshold for review of contract
12/7/2021	How, if at all, do you limit the ability of executives to retain outside counsel?
2/24/2022	Captive Insurance
2/28/2022	Seeking recommendations for temporary in-house counsel
4/12/2022	Choice of law--remaining silent
5/10/2022	Defense counsel, Harris County Texas
5/31/2022	Seeking rec employment counsel in Canada
9/29/2022	How do you handle risks of being a legal generalist when answering specialized legal questions (with no OC budget)?
FY21	
12/3/2020	Training Materials for A/C Privilege and Emails?
8/2/2021	Vaccine Mandates
6/15/2021	Counsel for Truck Transportation Matters
1/25/2021	To indemnify or not to indemnify
12/11/2020	OSHA inspection due to COVID death
3/18/2021	Jira for Matter Management
3/11/2021	Practical Guidance & Forms Alternatives
4/14/2021	Contract Lifecycle Management Software Recommendations?

10/21/2021	Threshold for review of contract
10/2/2020	State Registration/DBA Advice

IMPORTANT DATES

Item	Date
Networks Programming Orientation Call Register & Add to Calendar	Wed., Dec. 7, 2022 2:00 – 3:00 ET
Program Submission Deadlines	Panel Format: Mon., Jan. 9, 2023 Innovative Format: Thu., Feb. 9, 2023
Program Selection Notifications Sent	Panel Format: Thu., Feb. 23, 2023 Innovative Format: Thu., March 9, 2023
Program Organizer Submission Deadline*	Fri., March 10, 2023
Speaker Submission Deadline**	Mon., May 1, 2023
Course Material Submission Deadline	Fri., Aug. 25, 2023

**ACC confirms Program Organizer and speaker submissions on a rolling basis.*

***Additional speaker selection rules and guidelines will be provided following program selection.
ACC reserves the right to decline speakers if they do not meet these criteria.*