

## ENVIRONMENTAL & SUSTAINABILITY NETWORK CHARTER

### I. MISSION STATEMENT

The Environmental and Sustainability Network shall enhance the ability of ACC members to practice environmental law and to provide support for the development of related programs within their client companies for operations, products and corporate governance, including aspects of sustainable development and adherence to global environmental, health and safety requirements. The Network shall act as an outlet for its members to further their knowledge and expertise as in-house practicing environmental lawyers, to facilitate access to experts in environmental law and related subjects, and to provide a resource for connecting in-house lawyers facing similar challenges around the world.

### II. COMMITTEE LEADERSHIP STRUCTURE:

#### Network Officers

The officers of the Network shall be elected from the Network's membership and shall consist of a Chair, Vice Chair, and Secretary.

#### Subcommittees

The Network may elect to appoint subject area chairs to facilitate the work of the Network. Each of the following areas shall have a chair or co-chairs appointed by the Network Chair. The subject area chairs and or co-chairs are responsible for carrying out area-specific tasks and functions, enlisting the assistance of other Network members and ACC professional staff.

#### Content, Programs and Publications

This position is responsible for developing content relating to the Network's mission and disseminating such content via programs, webcasts, and paper and electronic publications pursuant to the Network's operating objectives specified below. This individual (or individuals) may provide guidance and assistance with respect to other ACC substantive programs (e.g. 'new to in house') and information of import to both Network members and other ACC members.

#### Membership and Communications

This position is responsible for increasing Network membership and facilitating communications to, from and among the Network members. With the assistance of ACC professional staff, it will maintain current Network membership records, coordinate periodic member surveys and other tools to assess member interests, and organize member networking opportunities.

### III. LEADERSHIP RESPONSIBILITIES

The Chair, the Vice-Chair, and the Secretary shall each serve a term of one year, with the eligibility to be elected to no more than two consecutive terms, The Chair is succeeded typically by the Vice Chair who shall be succeeded typically by the Secretary. The Chair acts as the principal contact between the Network, ACC leadership, the ACC headquarters office, ACC local chapters and the Network

Sponsor; provided that the Chair shall have the right to delegate to such other Network member(s), as he/she shall determine, any of his/her responsibilities as Chair. The Vice Chair shall perform such duties as requested by the Chair and in the Chair's absence shall perform the responsibilities of the Chair. The Secretary shall be responsible for working with ACC staff to ensure timely notice of teleconference meetings and any Network meetings, as well as, preparing any minutes of such meetings. ACC staff will work with the Chair and the Network Sponsor to develop and circulate the agenda for such teleconferences and meetings. The subject area Chairs shall be appointed by the Chair of the Network to serve for a term of one year, which may be renewed at the discretion of the Chair for additional one-year terms without limitation. In the event of resignation of any officer prior to the completion of his/her term of office, the highest ranking officer shall have the authority to appoint a replacement from the Network membership to serve the remainder of the term. Should the Chair resign mid-term, the Vice Chair shall have the option of succeeding to the role of Chair or shall call a meeting of the Network leadership to determine a plan for succession to the Chair role.

#### IV. MEMBERSHIP

Membership in the Network is open to all members of ACC. The general membership of the Network will convene once per year for an annual meeting to be held in connection with ACC's Annual Meeting and this meeting shall be presided over by the Network Chair for the purpose of conducting general Network business, electing officers (Chair, Vice Chair, and Secretary) and developing initiatives, with assistance from the Network Sponsor, for the following year.

#### V. OPERATING OBJECTIVES

The Network shall work closely with ACC Staff and the Network Sponsor to advance the goals of ACC and the Network and to comply with the minimum activity guidelines for the national Networks. The Network will use its best efforts to accomplish the following:

1. Plan and conduct a substantive program series each year at ACC's Annual Meeting.
2. Plan and conduct at least 3 webcasts during the year relating to environmental or sustainability issues. Some or all webcasts will be produced working with the Network sponsor.
3. Submit at least one Network sponsored article every year for publication in the ACC Docket.
4. Periodically disseminate information and materials of general interest to Network members through the e-group or other means.
5. Encourage new membership and active participation in all Network events and in ACC.
6. Develop and maintain productive working relationships with chapter presidents, other national Networks, ACC's Board of Directors, and ACC staff. Such work will include coordination with other national Networks in areas of overlapping interests.