

Memo

To: New to In-house Network Leadership

From: LaToya Tapscott, Networks Manager

Date: December 5, 2020

Re: 2021 Annual Meeting Call for Programs Data

In anticipation of the 2020 Annual Meeting Call for Programs opening on December 8, 2020, below you will find data to aid the New to In-house Network in developing its program submissions. All data provided is representative of relevant activity from the past two fiscal years (October 1, 2018 through September 30, 2020).

**ANNUAL MEETING NEW TO IN-HOUSE NETWORK SESSIONS SUBMISSIONS**

|  |  |
| --- | --- |
| **Session** | **Attendees/Status** |
| **2020** |
| Grow Your Role - Advancing Your Duties and Title Inside and Outof the Legal Function | 429 |
| Building Your Personal Brand | 251 |
| Developing Relationships and Getting Buy-In With Your CorporateTeam | Declined |
| That One Thing On Your Mind - Small-Group Discussion ofPressing Matters | Declined |
| **2019** |
| Grow Your Role: Advancing Your Duties and Title Inside and Beyond the Legal Function | 429 |
| Building Your Personal Brand | 251 |
| Developing Relationships and Getting Buy-In With Your Corporate Team | Declined |
| That One Thing On Your Mind - Small-Group Discussion of Pressing Matters | Declined |
| **2018**  |
| Internal Investigation Workshop | 202 |
| Transitioning from the Law Firm | 46 |
| Bringing Your Company to the United States | Declined |
| Essential Non-Legal Skills for In-House Counsel | Declined |

# **2019-2020 New To In-house Network member Survey suggested Topics**

Most popular topics, in decreasing order:

* Advanced Contracts Drafting Techniques and Tips for Indemnifications and Warranty Clauses
* Limitations of Liability and Insurance
* Balancing Business and Legal Roles While Protecting Privilege
* Basics of Drafting and Reviewing Contracts
* Advanced Contract Drafting Techniques and Tips for Choice of Law and Venue Clauses
* Negotiation skills
* In-House Career Paths
* Managing Outside Counsel
* Recent Employment Law Issues
* Creating value and growing the demand for corporate legal

# **2018-2020 new to in-house Network Online Event Attendance Numbers**

APAC Call (APAC) – One-hour live presentations on the latest legal trends affecting organizations in the Asia-Pacific region and multinational companies. Available live or on-demand through the ACC Education Archive. CLE/CPD credit available for a fee.

EMEA Call (EMEA) – Thirty-minute-one hour live presentations on the latest legal trends affecting organizations in Europe, Africa, and/or the Middle East and multinational companies. Available live or on-demand through the ACC Education Archive. No CLE/CPD credit available.

Legal Quick Hit (LQH) – Short (20 to 45-minute) presentations on the latest legal trends made on the monthly Network Teleconference calls. Available live or on-demand through the ACC Education Archive. No CLE/CPD credit available.

Roundtable Discussion (R) – Thirty-minute-one hour live presentations on the latest legal trends featuring an interactive discussion between two or more industry or topic area experts. Available live or on-demand through the ACC Education Archive. No CLE/CPD credit available.

Webcast (W) – One-hour live presentations on the latest legal trends. Available live or on-demand through the ACC Education Archive. CLE/CPD credit available for a fee.

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| --- | --- | --- | --- |
| Date |  Event Title  | Event Type | Views |
| 2018 - 2020 |
| 11/18/2020 | Legal and Business Implications of a Pandemic Pt. 2: The 2020 Alternative Ending Quick Hit: Why 2021 Can’t be Worse than 2020 | LQH | 31 |
| 9/16/2020 | Legal and Business Implications of a Pandemic Series: Part 1 –Managing Employees in an Extraordinary Time. Does Balance Exist? | LQH | 28 |
| 7/15/2020 | Contract Considerations Regarding Force Majeure in the COVID-19 Era | LQH | 68 |
| 6/17/2020 | Cost-Effective Development and Management of Trademark Portfolios | LQH | 38 |
| 5/20/2020 | Best Practices for Managing Remote Workers During COVID-19 | LQH | 52 |
| 4/15/2020 | Will COVID 19 Excuse You From Performance of Contracts? A Look at Force Majeure and Other Common Law Defenses | LQH | 91 |
| 3/18/2020 | M&A Basics for the In-House Generalist | LQH | 150 |
| 2/19/2020 | Attorney-Client Privilege for In-House Counsel | LQH | 179 |
| 1/15/2020 | ACC Tools & Resources for New to In-house Members | LQH | 36 |
| 12/18/2019 | The Ever-Changing Legal Landscape of Cannabis and the Workplace | LQH | 25 |
| 11/20/2020 | Data Privacy 101 | LQH | 82 |
| 9/18/2019 | Collaborating with and Learning about Internal Departments Outside of Legal SERIES, Part 2: Finance | LQH | 23 |
| 7/17/2019 | SERIES: Collaborating with and Learning about Internal Departments Outside of Legal, Part 1: IT | LQH | 116 |
| 6/19/2019 | Contracts – Negotiating What Matters | LQH | 175 |
| 5/15/2019 | How Current is Your Company’s Employee Handbook | LQH | 54 |
| 4/17/2019 | Internal Investigation Interview Tips | LQH | 60 |
| 3/20/2019 | Getting to the Green Card | LQH | 15 |
| 2/20/2019 | Document Retention: Why You Need Policies | LQH | 102 |
| 1/16/2019 | The California Consumer Privacy Act (CCPA): What Companies Across the U.S. Should Know and Do Before January 1, 2020 | LQH | 195 |
| 12/19/2018 | *Co-sponsored LQH with Real Estate*“No Mistletoe” and Other Workplace Holiday Party Employment Law Best Practices | LQH | 21 |
| 11/29/2018 | Effective Tools for Drafting and Negotiating Contract Indemnity, Limitation of Liability and Insurance Clauses | LQH | 131 |

# Popular New to in-house eGroup Discussion Topics

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| --- | --- |
| Date | Subject |
| 2019-2020 |  |
| 12/2/2020 | [Alternatives to Westlaw/PLC](https://community.acc.com/communities/community-home/digestviewer/viewthread?GroupId=115&MessageKey=07e607d0-ab9f-4ec8-99ca-8b7cd74d87db&CommunityKey=1e025143-e2e1-48a6-93d1-51922388f01c&tab=digestviewer&ReturnUrl=%2fcommunities%2fcommunity-home%2fdigestviewer%3fCommunityKey%3d1e025143-e2e1-48a6-93d1-51922388f01c) |
| 8/21/2020 | [Limitation of liability clause](https://community.acc.com/communities/community-home/digestviewer/viewthread?GroupId=115&MessageKey=4c431857-1aff-4bf1-b750-9118e31b4b42&CommunityKey=1e025143-e2e1-48a6-93d1-51922388f01c&tab=digestviewer&ReturnUrl=%2fcommunities%2fcommunity-home%2fdigestviewer%3fCommunityKey%3d1e025143-e2e1-48a6-93d1-51922388f01c) |
| 7/26/2020 | [Export Compliance Professional Recommendation?](https://community.acc.com/communities/community-home/digestviewer/viewthread?GroupId=115&MessageKey=e5083a8d-0442-441a-bd48-e376c733f71d&CommunityKey=1e025143-e2e1-48a6-93d1-51922388f01c&tab=digestviewer&ReturnUrl=%2fcommunities%2fcommunity-home%2fdigestviewer%3fCommunityKey%3d1e025143-e2e1-48a6-93d1-51922388f01c) |
| 7/15/2020 | [Recommendation for Contract Management System](https://community.acc.com/communities/community-home/digestviewer/viewthread?GroupId=115&MessageKey=c90edbb8-0265-4d0a-8f5d-80b7d7c56c7d&CommunityKey=1e025143-e2e1-48a6-93d1-51922388f01c&tab=digestviewer&ReturnUrl=%2fcommunities%2fcommunity-home%2fdigestviewer%3fCommunityKey%3d1e025143-e2e1-48a6-93d1-51922388f01c) |
| 5/21/2020 | [Contract Negotiation Reading Materials](https://community.acc.com/communities/community-home/digestviewer/viewthread?GroupId=115&MessageKey=c7c47233-f9d9-4188-af4b-74399ac9d115&CommunityKey=1e025143-e2e1-48a6-93d1-51922388f01c&tab=digestviewer&ReturnUrl=%2fcommunities%2fcommunity-home%2fdigestviewer%3fCommunityKey%3d1e025143-e2e1-48a6-93d1-51922388f01c) |
| 3/12/2020 | [Coronavirus and force majeure clauses](https://community.acc.com/communities/community-home/digestviewer/viewthread?GroupId=115&MessageKey=193b8cdd-9d96-4044-8731-afd29890d935&CommunityKey=1e025143-e2e1-48a6-93d1-51922388f01c&tab=digestviewer&ReturnUrl=%2fcommunities%2fcommunity-home%2fdigestviewer%3fCommunityKey%3d1e025143-e2e1-48a6-93d1-51922388f01c) |
| 1/31/2020 |  [Breach of Contract under Indemnification Requirements](https://community.acc.com/communities/community-home/digestviewer/viewthread?GroupId=115&MessageKey=497e9125-dbe7-47df-8609-e8c32bfe7bb4&CommunityKey=1e025143-e2e1-48a6-93d1-51922388f01c&tab=digestviewer&ReturnUrl=%2fcommunities%2fcommunity-home%2fdigestviewer%3fCommunityKey%3d1e025143-e2e1-48a6-93d1-51922388f01c) |
| 2018-2019 |  |
| 10/10/2018 | [contract life cycle management](http://community.acc.com/viewthread?MessageKey=66AC37A9-DC6E-4E13-B001-D836B3BE4B59) |
| 11/28/2018 | [Transactional drafting resources?](http://community.acc.com/viewthread?MessageKey=B671EA2A-EFF8-4090-902F-C736C9612DF0) |
| 11/29/2018 | [Developing New Areas of Law/Skills](http://community.acc.com/viewthread?MessageKey=7FC0EDC3-81CC-4CC2-B0AC-5D04024AC638) |
| 1/9/2019 | [Liability Caps for Compliance with Laws](http://community.acc.com/viewthread?MessageKey=351D8CCE-AF33-4F42-ACC4-ED6DC136747C) |
| 1/25/2019 | [Protecting Customer Confidential Information Presentation](http://community.acc.com/viewthread?MessageKey=88757F53-15E1-40FD-B9D7-830B1C63792F) |
| 1/29/2019 | [Latina In House Counsel Group](http://community.acc.com/viewthread?MessageKey=B07382AD-E850-4D50-8B86-6AFB9846D769) |
| 2/4/2019 | [Vanguard Law Magazine](http://community.acc.com/viewthread?MessageKey=E5B6F4F7-5902-4AF7-82BE-BC55270343AF) |
| 2/6/2019 | [Need for Mentorship](http://community.acc.com/viewthread?MessageKey=4BE07BBE-7CD6-44C9-85B8-919CAA077CB4) |
| 3/12/2019 | [Contract negotiations with public university](http://community.acc.com/viewthread?MessageKey=7ED59785-5667-4AC6-9F3A-46EA69A7FEDF) |
| 5/28/2019 | [Contract Management System](http://community.acc.com/viewthread?MessageKey=3974156D-21E8-4072-9327-B433394D60CE) |
| 5/29/2019 | [Mentoring](http://community.acc.com/viewthread?MessageKey=DC8F8F0E-2DA8-4B94-9351-A747838B266C) |
| 5/30/2019 | [New to GC Position/Self-Doubt](http://community.acc.com/viewthread?MessageKey=DD6B1689-6C42-4BC1-A4B5-D583809B5290) |
| 6/12/2019 | [SharePoint as a Contract Management System](http://community.acc.com/viewthread?MessageKey=880782D4-945B-4160-860F-FEB36217F25E) |
| 7/9/2019 | [Non-compete laws](http://community.acc.com/viewthread?MessageKey=8E47FE58-0E50-4830-A1E5-A66EE31F2A6E) |
| 7/26/2019 | [Disclaimer of Warranties in NDA](http://community.acc.com/viewthread?MessageKey=5888D405-FC20-4AF5-BB57-771C6E53E6D3) |
| 8/1/2019 | [Company Concerns](http://community.acc.com/viewthread?MessageKey=3B25A28F-FE97-49A8-A8EF-1B48B38BC243) |

**Important Dates**

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| --- | --- |
|                  **Item** | **Date** |
| Program Idea Submission Deadline | Wed., Feb. 3, 2021  |
| Program Selection Notifications Sent | Wed., March 31, 2021  |
| Program Organizer Submission Deadline\* | Wed., April 14, 2021  |
| Speaker Submission Deadline\* | Fri., June 4, 2021  |
| Course Material Submission Deadline | Tues., Aug. 31, 2021  |