

# ACC LEGAL OPERATIONS EMEA


## Top 10 Takeaways from the Virtual Roundtable

### *Leveraging the Technology You Have: Using Enterprise Technology for Legal Operations*

1. **ENTERPRISE TECHNOLOGIES** are scalable and robust systems utilised by more than one business area. Benefits include:

- Pre-approved by IT & vendor is on-boarded so shorter lead-time to put to use
- May not impact legal budget
- Extracts value from existing licenses
- Leverages existing internal support & knowledge
- Builds internal relationships and alignment

2. It is often difficult to determine how to go about **PRIORITISING TECHNOLOGY SOLUTIONS**. Find out how you can optimise utilisation of technology by assessing and benchmarking against the ACC maturity model

 **ACC Legal Operations Maturity Model – Technology Management**

3. When considering improving technology utilization, **START BY LOOKING AT SOLUTIONS YOU ALREADY HAVE** – but don't overlook legal specific third-party applications – for example for eBilling or legal spend management

4. Our virtual roundtable identified that **MOST (52%) ARE USING OR PLANNING TO USE ENTERPRISE TECHNOLOGIES** (that are not part of the MS Office suite)

43% use Enterprise Technology for Legal  
49% do not use Enterprise Technology  
9% plan to use Enterprise Technology for Legal

5. When **DECIDING WHETHER TO BUILD OR BUY**, remember:

- It can pay to experiment - don't be afraid of trying to build before buying, so long as the solution has promise to fulfil requirements
- The easiest, lowest risk option is to adopt new enterprise apps *early*, & adopt market solutions *late*
- Get help! Find an experienced consultant to reduce risk.

6. Polling among participants indicates that the **MOST COMMON ENTERPRISE TECHNOLOGY APPLICATIONS IN USE BY LEGAL ARE FOR INTERNAL COLLABORATION AND CONTRACT MANAGEMENT**.

- 59% Collaboration between Legal and Business
- 54% Storing legal contracts
- 27% Collaboration w/ law firms
- 14% Legal service requests
- 19% use no enterprise tech in Legal

7. When setting off on a process to improve technology for contracting, agree among stakeholders, **WHO OWNS THE DIFFERENT STAGES OF THE CONTRACT MANAGEMENT LIFECYCLE** and the associated technology investments

 **Contract Lifecycle Management**

8. Having agreed who owns the stages of the contract lifecycle and the possible use of enterprise technologies, **BENCHMARK YOUR MATURITY LEVEL** by using the Contract Management section of ACC Legal Operations Maturity Model

 **ACC Legal Operations Maturity Model – Contract Management**

9. Consider a **"T-SHAPED" CLAUSE LIBRARY TEMPLATE FRAMEWORK** for enterprise contract lifecycle management integration. Vertical connects global to local provisions and Horizontal ensures relation of provisions across contract types.

10. **YOU CAN MOVE LAWYERS AWAY FROM EMAIL** (always a good thing) as long as the collaboration tools you have in place are intuitive & provide them with benefits not typically seen in email systems.