



15th ANNUAL PARALEGAL/LEGAL ASSISTANT FORUM

FRIDAY, OCTOBER 11, 2019
8:30AM TO 3:00PM

The Union League of Philadelphia
140 South Broad Street
Philadelphia, PA 19102

PROPER BUSINESS ATTIRE IS REQUIRED

ACCGP PARALEGAL INITIATIVE COMMITTEE

JACKIE MEREDITH-BACHELOR
SR. ASSOC. GENERAL COUNSEL
AMTRAK

CASSANDRA THOMAS, SENIOR. PARALEGAL,
LITIGATION, RICOH USA

STEPHANIE SYKES, PARALEGAL
SAGENT LENDING TECHNOLOGIES

BRIDGET GUSTAFSON, PARALEGAL
AMETEK, INC.

ARIANA MORALES, PARALEGAL
AMETEK, INC.

TOOLS FOR TODAY . . .

. . . VISIONS FOR TOMORROW

CHRIS STEWART
ADMINISTRATOR, ACC GR. PHILADELPHIA

BARBARA H. TRIOLO, ETHICS & COMPLIANCE
SPECIALIST
JOHNSON MATTHEY INC.

ELISE GRASHOF, PORTFOLIO PARALEGAL
WAWA, INC.

2019 15th Annual Paralegal / Legal Assistant Forum
October 11, 2019 8:30AM to 3:00PM • The Union League, Philadelphia, PA
CLE pending approval by the Keystone Alliance of Paralegal Association

*Registration, Networking, Breakfast,
Sponsor Visitation & Welcome*

8:30 a.m.

Jackie Meredith-Batchelor
 President-Elect, ACC Greater Philadelphia

9:15 a.m.

Pro Bono/Volunteer Opportunities for Paralegals

Rida Haq, Director of Volunteer Engagement, and
 Annie Mrazik, Pro Bono Case Manager, Philly VIP

9:30 a.m.

*Get on Board! A Practical Guide to On-boarding: Staffing
Agreements & Background Checks*

Bradley Burns, Vice President, Bradley Staffing Group

10:45 a.m.

Recognizing the Role of the Paralegal in the Area of IP

Teena Amador, Associate General Counsel
 Quaker Houghton

11:45 a.m.

Lunch/Networking/Sponsor Introductions

12:45 p.m.

Contract Clauses with a Side of Contract Hacks

Lynn Carino, Corporate Counsel, AMETEK, Inc.

2:00 p.m.

A Plan and a Brand: Packaging Yourself for Success!

Radha Kachalia, Senior Managing Consultant and
 Grace Merkler, Placement Consultant
 Beacon Hill Staffing Group

THANK YOU SPONSORS



There will be 15 minute breaks between sessions, in which food and beverages will be provided.
 Please visit our generous sponsors during the breaks.

SPECIAL THANKS TO THE 2019
PARALEGAL/LEGAL ASSISTANT FORUM SPONSORS



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