

**ACC LITIGATION COMMITTEE 2016-2017 STRATEGIC PLAN TRACKING**

<b>No.</b>	<b>Strategic Goal</b>	<b>Owner</b>	<b>Deadline</b>	<b>Status</b>	<b>Comments</b>
1	<b>Develop Strategic Plan and Tracking</b>	EC	Continuous	Ongoing	
2	<b>Increase Committee and ACC Membership and Engagement</b>	EC	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>• Create bench strength in key EC roles by doubling up volunteers</li> </ul>	EC	Continuous	Ongoing	One additional opportunity for a Co-Chair for LQHs
	<ul style="list-style-type: none"> <li>• Increase Member outreach</li> </ul>		Continuous		
	<ul style="list-style-type: none"> <li>○ Quarterly Newsletter to members</li> </ul>	Communications Chairs	Quarterly, throughout year	Ongoing	
	<ul style="list-style-type: none"> <li>○ Welcome email to new Litigation Committee members</li> </ul>	Membership Chairs	Monthly		
	<ul style="list-style-type: none"> <li>○ Welcome email to new ACC members promoting Litigation Committee</li> </ul>	Membership Chairs	Quarterly		
	<ul style="list-style-type: none"> <li>○ Working with ACC to increase membership and membership engagement</li> </ul>	EC	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>• Annual Survey</li> </ul>				
	<ul style="list-style-type: none"> <li>○ Identify member needs and interests by conducting an annual survey in September or October timeframe</li> </ul>	EC/Vice Chair	Annually	Complete	September 2016
	<ul style="list-style-type: none"> <li>• Monthly meeting</li> </ul>				
	<ul style="list-style-type: none"> <li>○ Schedule and conduct</li> </ul>	Chair/ ACC	Monthly	Ongoing	

	meeting; Regularly post monthly agenda and minutes on Litigation Committee webpage	Liaison			
	<ul style="list-style-type: none"> <li>○ Conduct Executive Committee outreach promoting monthly meeting</li> </ul>	EC; ACC Liaison	Monthly	Ongoing	Chair's email to Litigation Committee; eGroup postings prior to monthly meetings
	<ul style="list-style-type: none"> <li>○ Engage sponsors and others for Legal Quick Hit presentations</li> </ul>	LQH Subcommittee Chair	Monthly	Ongoing	
3	<b>Improve Sponsor Relationship and Engagement</b>	EC	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>• Schedule and conduct monthly meeting with Sponsors and increase informal communication between EC and Sponsors</li> </ul>	EC	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>• Schedule and Track Sponsor Commitments</li> </ul>	Chair/Vice Chair/ACC Liaison	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>○ Schedule and Conduct 3 or more Legal Quick Hits</li> </ul>	Webcast/LQH Subcommittee Chairs			
	<ul style="list-style-type: none"> <li>○ Schedule and Conduct Webcasts throughout the year</li> </ul>	Webcast Subcommittee Chairs/ACC Liaison	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>○ Create 1 Quick Counsel</li> </ul>	Chair/Vice Chair	Continuous		
	<ul style="list-style-type: none"> <li>○ Create 10 Policies or Forms</li> </ul>	Chair/Vice Chair	Continuous		
	<ul style="list-style-type: none"> <li>○ Create Top 10</li> </ul>	Chair/Vice Chair	Continuous		
4	<b>Increase Litigation Committee</b>	EC	Continuous	Ongoing	

	<b>collaboration with other ACC Committees and Global Chapters</b>				
	<ul style="list-style-type: none"> <li>Annual Meeting coordination with Other Committees</li> </ul>	EC/AM Chair	Continuous		
	<ul style="list-style-type: none"> <li>Organize Micro lunches with Chapters</li> </ul>	EC	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>Inviting Other Committees to Monthly Chapter meetings</li> </ul>	EC	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>Active Participation in COC Monthly meetings</li> </ul>	Chair/Vice Chair	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>2017 Mid-Year Meeting program topics submission</li> </ul>	Chair			
5	<b>Develop Programs/Materials of interest to Litigation Committee Members</b>	EC	Continuous	Ongoing	
	Create/submit Annual Meeting Committee Programs	AM Programs Chairs	January 9, 2017	Complete	
	<ul style="list-style-type: none"> <li>Solicit and support Litigation and Litigation Management related Docket articles</li> </ul>	Publications Chairs	Continuous	Complete	
	<ul style="list-style-type: none"> <li>Develop and support ACCess Blog on Litigation related topics</li> </ul>	Publications Chairs	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>Law Firm Security Subcommittee</li> </ul>	Cyber Security Subcommittee Chair	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>Member and working with ACC leadership to align efforts in supporting ACC Working Group on Law Firm Data Security</li> </ul>	Cyber Security Subcommittee Chair	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>Create Program/Materials for In-House Litigators</li> </ul>	In-House Litigation Subcommittee Chair	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>Create Program/Materials for ProBono</li> </ul>	ProBono	Continuous	Ongoing	

	Subcommittee	Subcommittee Chair			
	<ul style="list-style-type: none"> <li>• Work with sponsors to develop additional programs/materials</li> </ul>	Chair	Continuous	Ongoing	
	<ul style="list-style-type: none"> <li>• Additional webcasts/LQH</li> </ul>	Webcast/LQH Subcommittee Chairs	Continuous	Ongoing	