

Unboxing Project Management For Legal Settings

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Why?

- Do more with less

- Do it faster

What is Project Management?

More specifically, what is a project?

- It's a temporary endeavor undertaken to create a unique product, service or result.

Who are Project Managers?

- They are organized, passionate, strategic partners, and goal-oriented

What's not to love?

○ “Paper”-work

○ Resources

○ Meetings

○ People

○ People

○ People

Flavors of Project Management

Initiate

Plan

Execute

Control

Close

- Project Management (traditional)
- Design for Six Sigma
- Software Development Life Cycle
- Agile
- Legal Project Management

Project Management in Legal Settings

enterprise ethics compliance program conducting risk assessments reviewing marketing materials information protection privacy management reporting external regulatory trends managing market conduct other regulatory exams investigations corrective action plans tax compliance seeking regulatory legislative outcomes that reflect business priorities advocacy at all levels of government, managing trade associations executing political engagement litigation class actions other complex corporate litigation employment litigation disputes with agents vendors hiring, promotion, compensation re-organizations terminations immigration-related matters benefit issues employee-related investigations pre-litigation product development policy manuscripting rate form filing cancelations non-renewals underwriting pricing practices legal research relating underwriting exposures sales distribution issues operations contract negotiation drafting, including partnership agreements regulatory inquiries complaints policy reformations, rescissions reinstatements legislative regulatory developments major business initiatives transactions....

○ You already do this!

Your Best Next Step?

- Let's brainstorm...

6 Ideas to Take Away

1. A project is a unique effort with a start and end
2. P-L-A-N, R-E-V-I-S-E
3. Include Change Management
4. Connect the project to the strategic goals of your organization
5. KEEP IT SIMPLE
6. Recognize your team

What questions do you have?

You, certified?

○ Project Management Professional

- (<https://www.pmi.org/certifications>)

○ Legal Project Associate and Legal Project Practitioner

- (<http://www.iilpm.com>)