

ENVIRONMENTAL & SUSTAINABILITY COMMITTEE CHARTER

I. MISSION STATEMENT

The Environmental and Sustainability Committee shall enhance the ability of ACC members to practice environmental law and to provide support for the development of related programs within their client companies for both operations and products, including aspects of sustainable development and health and safety issues related to environmental law. The Committee shall act as a network for its members to further their knowledge and expertise in environmental law, to expand access to resources, and to enhance skills to advise and represent their clients on related matters.

II. COMMITTEE LEADERSHIP STRUCTURE:

Committee Officers

The officers of the Committee shall be elected from the Committee's membership and shall consist of a Chair, Vice Chair, and Secretary; however, any one or more of the offices may be jointly held as Co-Chairs or multiple Vice Chairs.

Subcommittees

The Committee may elect to create subcommittees to facilitate the work of the committee. Each of the following subcommittees shall have a subcommittee chair or co -chairs appointed by the Chair of the Committee. The subcommittee chairs and or co-chairs are responsible for carrying out subcommittee tasks and functions, enlisting the assistance of other Committee members and ACC professional staff.

Content, Programs and Publications

This Subcommittee is responsible for developing content relating to the Committee's mission and disseminating such content via programs, webcasts, and paper and electronic publications pursuant to the Committee's operating objectives specified below. The Subcommittee may provide guidance and assistance with respect to other ACC substantive programs (e.g. 'new to in house') and information of import to both Committee members and other ACC members.

Membership and Communications

This Subcommittee is responsible for increasing Committee membership and facilitating communications to, from and among the Committee members. With the assistance of ACC professional staff, it will maintain current Committee membership records, coordinate periodic member surveys and other tools to assess member interests, and organize member networking opportunities.

III. LEADERSHIP RESPONSIBILITIES

The Chair, the Vice-Chair, and the Secretary shall each serve a term of one year, with the eligibility to be elected to no more than two consecutive terms, The Chair is succeeded typically by the Vice Chair

who shall be succeeded typically by the Secretary. The Chair acts as the principal contact between the Committee, ACC leadership, the ACC headquarters office and ACC local chapters; provided that the Chair shall have the right to delegate to such other Committee member(s), as he/she shall determine, any of his/her responsibilities as Chair. The Vice Chair shall perform such duties as requested by the Chair and in the Chair's absence shall perform the responsibilities of the Chair. The Secretary shall be responsible for working with ACC staff to ensure timely notice of teleconference meetings and any Committee meetings, as well as, preparing any minutes of such meetings. ACC staff will work with the Chair to develop and circulate the agenda for such teleconferences and meetings. The Chairs of the Subcommittees shall be appointed by the Chair of the Committee to serve for a term of one year, which may be renewed at the discretion of the Chair for additional one year terms without limitation. In the event of resignation of any officer prior to the completion of his/her term of office, the highest ranking officer shall have the authority to appoint a replacement from the Committee membership to serve the remainder of the term. Should the Chair resign mid-term, the Vice Chair shall have the option of succeeding to the role of Chair.

IV. MEMBERSHIP

Membership in the Committee is open to all members of ACC. The general membership of the committee will convene once per year for an annual meeting to be held in connection with ACC's Annual Meeting and this meeting shall be presided over by the Committee Chair for the purpose of conducting general committee business, electing officers (Chair, Vice Chair, and Secretary) and developing initiatives for the following year.

V. OPERATING OBJECTIVES

The Committee shall work closely with ACC Staff to advance the goals of ACC and to comply with the minimum activity guidelines for the national committees. The Committee will use its best efforts to accomplish the following:

- (1) Plan and conduct a substantive program series each year at ACC's Annual Meeting.
- (2) Plan and conduct at least 3 webcasts during the year relating to environmental issues. Some or all webcasts will be produced working with the Committee sponsor.
- (3) Submit at least one Committee sponsored article every year for publication in the ACC Docket.
- (4) Periodically disseminate information and materials of general interest to Committee members.
- (5) Encourage new membership and active participation in all Committee events and in ACC.
- (6) Develop and maintain productive working relationships with chapter presidents, other national committees, ACC's Board of Directors, and ACC staff. Such work will include coordination with other national committees in areas of overlapping interests.