

# ACC Europe's 2006 Annual Conference

14-16 May

Athenaeum InterContinental Athens

## REGISTRATION FORM

Be sure to include both pages of this registration form with your payment.

### 1. Registrant Information (please print legibly)

Member Number (optional) \_\_\_\_\_

Mr.  Ms.  Dr. First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Badge Nickname \_\_\_\_\_

Title \_\_\_\_\_

Organisation \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Postal code \_\_\_\_\_ City \_\_\_\_\_

Country \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

CPD/CLE Jurisdiction \_\_\_\_\_

Jurisdiction Bar Number (if applicable) \_\_\_\_\_

Update my membership record with the above information.

### 2. Rates

Registration includes courses, written materials, scheduled meals, the Welcome Reception, and the Gala Dinner. Registration does NOT include hotel, travel, or personal expenses.

#### ACC Members

€ 595—special advance rate (payment received by 15 March)

€ 695—regular rate (payment received after 15 March)

#### Nonmembers (in-house counsel only)

€ 775—meeting registration and membership included (payment received by 15 March)

€ 875—meeting registration and membership included (payment received after 15 March)

#### Gala Registration Only

One ticket for the Black Tie Gala on Monday, 15 May is included in each registration. If you would like to purchase additional tickets\*, complete the information below:

€ 175—one gala ticket for guests of attendees

Number of guest(s) \_\_\_\_\_

Name(s) of guest(s) \_\_\_\_\_

\* A guest is defined as a spouse or significant other, friend, or relative who is not a member of ACC, and is not qualified to become a member or in an industry-related occupation. A coworker or an associate within the industry does not qualify for a guest badge.



### 3. Programme Registration

Using the programme schedule on the previous pages, please indicate below the programme numbers of the courses you wish to attend. Do not select more than one programme per time slot.

#### Sunday, 14 May

Welcome Reception (17.00-19.00)

#### Monday, 15 May

\_\_\_\_\_ 10.30-12.00 \_\_\_\_\_ 14.00-15.30 \_\_\_\_\_ 16.00-17.30

Opening Plenary Session (08.30-10.00)

Lunch & Programme (12.00-14.00)

Black Tie Gala Dinner (19.00-23.00)

(one ticket included in registration)

#### Tuesday, 16 May

\_\_\_\_\_ 11.00-12.30 \_\_\_\_\_ 14.30-16.00 \_\_\_\_\_ 16.00-16.30

Plenary Session (09.00-10.30)

Lunch & Programme (12.30-14.30)

### 4. Payment

Payment must be included with this registration form in order for your registration to be processed. Do not consider your registration complete until you have received confirmation by mail. Please use only ONE of the following methods:

#### A. Online in Euro using Visa or Mastercard:

Go to: [www.acca.com/acce/06/register.php](http://www.acca.com/acce/06/register.php)

#### B. Fax—Send this form to ++32 2 633 55 41

Please complete the following for payment:

Visa  Mastercard  CB

Card number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Card Security Code: (last 3-digits on signature strip) \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

#### C. Wire transfer:

Fax registration form to the number above and send wires in Euros to:

SOCIETE GENERALE  
Agence Paris Elysees  
91 avenue des Champ Elysees  
75008 Paris  
FRANCE

IBAN FR76 30003 03031 00050216744 57  
BIC/SWIFT SOGEFRPP

#### D. Check:

Send this completed form with your check in Euros, payable to Association of Corporate Counsel to:

**ACC Europe's 2006 Annual Conference**  
Avenue Paule 18  
B-1310 La Hulpe  
BELGIUM

Questions? Contact Catherine Carton, +32 2 633 60 33; [acceurope@acca.com](mailto:acceurope@acca.com).

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Note: Signature required below

**Hotel Accommodations**

ACC Europe has reserved a block of rooms at the Athenaeum InterContinental Athens. Please reserve your room with the hotel directly using the attached form, or online at [www.acca.com/acce/06/site.php](http://www.acca.com/acce/06/site.php). Room rates per night are €190 Single and €205 Double (inclusive of VAT and service charge; includes buffet breakfast). Rates are subject to availability and are applicable until 13 April, 2006.

**CLE/CPD**

ACC is an approved sponsor in the UK as well as all US states with mandatory CLE requirements. If you are seeking CPD or CLE credit from this conference, be sure to complete the appropriate information in section 1 of the registration form on the previous page.

**Travel Arrangements and Visas**

Delegates are responsible for making their own travel arrangements. It is recommended that you check your visa requirements with your local embassy or consulate. We are unable to send letters supporting visa applications prior to receipt of your registration form and full payment of registration fees. Please apply for your visa in a timely manner. ACC Europe cannot be responsible for visas not being granted, and except as otherwise stated in this registration document, ACC Europe will not refund registration or other fees paid because the authorities of Greece did not grant a prospective delegate a visa.

**Cancellation Policy**

ACC Europe will refund your registration fee, less a €75 administrative fee, if written notice of cancellation is received by Monday, 1 May, 2006. No refunds will be made for any reason after that date. Substitutes for cancelled registrations are welcome. Registration will only be confirmed upon payment in full.

**ACC Europe Privacy Policy**

ACC Europe collects and processes personal data about its members and conference registrants, including their address, job title, telephone number and e-mail address. ACC Europe uses personal information about its members and conference registrants in connection with organising and promoting ACC Europe events, newsletters, and other activities of interest to its members. You have a right to access, correct, and delete the personal data that we have about you at any time by contacting the ACC Europe administrator at [acceurope@acca.com](mailto:acceurope@acca.com). We also ask you to inform us as soon as you have changed jobs or ceased to be a member of ACC Europe, so that we may make the appropriate correction to, or deletion of, the personal data relating to you.

We may from time to time send you information about similar events, newsletters, and activities of ACC Europe. CHECK THE BOX BELOW if you do not wish to receive future promotional materials from ACC Europe/ACC about similar events, newsletters, and activities of ACC Europe/ACC.

**OPT-OUT to receiving further information from ACC Europe/ACC.**

In accordance with European privacy legislation, we will not share your personal information with third parties (e.g. conference sponsors) without your prior consent.

CHECK THE BOX BELOW if you wish to receive promotional materials from ACC Europe Conference sponsors or other third parties as a result of your registration for this conference. If you check this box, ACC Europe/ACC will communicate your details to conference sponsors.

**OPT-IN to sharing your personal information with ACC Europe Conference sponsors**

**Signature**

My signature below shows that I have read and understood this form including the cancellation and privacy policy

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

ACC may at any time, with or without giving notice, in their absolute discretion and without giving any reason, cancel or postpone the conference, change its venue or any other published information or withdraw any invitation to attend or refuse any registration, all without any liability to any delegates, save as set forth herein.

